Principal Programmer Integrator IV

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Job Type: Full time

Equal Opportunity and Nondiscrimination Statement

In addition to its commitment to a harassment-free educational and working environment, the College is an equal employment opportunity employer. The College is committed to a policy of equal employment opportunities for all applicants and employees and complies with all applicable state and federal laws on the matter. The College does not unlawfully discriminate on the basis of race, color, religion, sex (including gender, pregnancy, childbirth, or related medical conditions), gender identity, gender expression, national origin, ancestry, age, physical disability, mental disability, medical condition or medical leave, marital status, sexual orientation, or any other category protected by law. The College also prohibits the harassment of any employee on any of these bases.

Location:

Claremont, CA

Job Posting Title:

Principal Programmer Integrator IV

Job Details and Requirement:

BASIC FUNCTION:

The Principal Programmer Integrator IV will assume the responsibility of independently exercising judgment in the integration, development, implementation, and maintenance of software applications and systems aligned with the college's strategic objectives. Coordinating closely with fellow members of the IT team and stakeholders throughout the institution, the incumbent will identify and address technology-related needs. The role requires judgment for evaluating emerging technological trends, offering recommendations, and ensuring up-to-date familiarity with best practices in web technologies, APIs, .Net technologies, and AI tools. The Principal Programmer Integrator IV holds responsibility for program integrations, the design and development of software applications, and the maintenance of functional specifications for software or systems.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

ESSENTIAL FUNCTIONS:

- Strategize, develop, and maintain software applications and systems using diverse web and service technologies like PHP, .Net, and Python.
- Seamlessly integrate third-party APIs and additional data sources into existing systems when required.
- Coordinate effectively with IT team members and stakeholders across the institution to identify and address technology-related needs.
- Oversee the planning and implementation of new technology initiatives.
- Stay informed about emerging trends and adhere to best practices in web technologies, APIs, .Net technologies, and AI tools.
- Provide essential technical support, documentation, and training as necessary.
- Foster and maintain business partner relationships within an assigned portfolio of organizational units, comprehending their needs in this responsibility domain and meeting their requirements.

REQUIRED QUALIFICATIONS:

EDUCATION: Bachelor's degree in Arts or Sciences with preference for significant background in Information Technology, Computer Science, or related fields, OR equivalent experience.

EXPERIENCE: At least seven years of experience in software development and integration.

LICENSES: A valid driver's license or equivalent alternate form of transportation is required. A valid driver's license is required to drive College-owned vehicles and the ability to be insured under the College's authorized driver's policy.

REQUIRED KNOWLEDGE, SKILLS, and ABILITIES:

- In-depth knowledge and proficiency in designing and implementing complex software applications and systems.
- Expertise effectively integrating third-party APIs and additional data sources into existing systems.
- Proficiency in utilizing web technologies, specifically in PHP, .Net, and Python.
- Comprehensive understanding of software development life cycle (SDLC) methodologies.
- Strong problem-solving and analytical skills and excellent communication and collaboration abilities.
- Ability to work independently while making valuable contributions as a team member.
- Demonstrated openness and aptitude for acquiring new technologies and tools as needed.
- Strong interpersonal and verbal communication skills, with a commitment to respectful communication and collaboration within a diverse community.

REQUIRED HOURS: The regular hours for this full-time position are 8:00 a.m. to 5:00 p.m., Monday - Friday. Regular hours may vary due to the needs of the College or division. Some evening and/or weekend work may be required to support campus programs and activities. Occasional requirements to work outside of standard business hours may be required to ensure timely responsiveness to our college community.

CLASSIFICATION AND STATUS:

This is a full-time, 12-month, year-round, exempt-level, benefits-eligible position.

Supervisor - No

Mandatory Reporter - No

Responsible Employee - Yes

Campus Security Authority - Yes

PHYSICAL REQUIREMENTS: Typical physical tasks in a standard office setting involve reaching, handling, grasping, speaking, listening, observing, and repetitive movements. Occasionally, may lift, push, or pull items weighing up to 20 lbs.

SUPERVISORY RESPONSIBILITY: No

SALARY RANGE: The anticipated salary range is $100,000 - $110,000 per year. Salary will be commensurate with qualifications and experience.

GROOMING AND APPEARANCE: Employees are expected to wear attire that is appropriate to the office or department in which they work.

BACKGROUND CHECK: The successful candidate will be required to undergo a full consumer background check. Certain positions will require the successful completion of a post-offer physical agility test. Employment is contingent on the satisfactory results of the aforementioned, in addition to compliance with the requirements cited in this job description.

ADA/OSHA: This job description defines the essential or fundamental job duties of this position. It is assumed that employees hired for this position can perform the essential functions of this job without imposing the risk of substantial harm to the health or safety of themselves or others. It may also include marginal functions, generally defined within Title 1 of the Americans with Disabilities Act (ADA) and the Occupational Safety and Health Administration (OSHA). Reasonable accommodations will be provided for qualified applicants with disabilities who self-disclose.

DISCLAIMER: *This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position. Duties and responsibilities can change and develop over time, accordingly the College reviews job description on a periodic basis and may make changes of business necessity.*

AT-WILL EMPLOYMENT: *Employment with the College is "at-will" meaning that the terms of employment may be changed with or without notice, with or without cause, including, but not limited to termination, demotion, promotion, transfer, compensation, benefits, duties, and location of work. There is no agreement express or implied between the College and you for continuing or long-term employment. While the College has every hope that employment relationships will be mutually beneficial and rewarding, employees and the College retain the right to terminate the employment relationship at will, at any time, with or without cause. The President is the only person who can modify or alter the at-will employment relationship.*

Claremont McKenna College hires and promotes individuals on the basis of their qualifications, consistent with applicable state and federal laws, without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, pregnancy, breastfeeding or related medical condition, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic characteristic or information, military and veteran status, or any other characteristic protected by state or federal law. Inquiries may be directed to the Director for Human Resources, 528 N. Mills Avenue, Claremont, California 91711-4015, (909) 621-8490. All applicants must complete and submit an online application to be considered for an open position.

Employment is contingent upon new employee providing documents verifying U.S. citizenship or, for aliens, documents verifying legal permission to work in the United States, applicant's acceptability for positions requiring use of a college vehicle is contingent upon a driving record acceptable to the College's automobile liability insurance. Promotion from

within is encouraged whenever qualified employees of Claremont McKenna College are available. Interested employees of the College are urged to contact the Office of Human Resources if qualified for any open position. Please do not contact departments directly.

Disability Accommodations

In compliance with applicable laws ensuring equal opportunities to qualified individuals with a disability, CMC will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual (applicant or employee) with a disability if the disability affects the performance of essential job functions, unless the accommodation results in an undue hardship for the College. Employment decisions are based on the merit and not an individual's disability.

An applicant or employee who requires an accommodation should contact the immediate supervisor and the Human Resources Office. If multiple accommodations are identified that do not pose an undue hardship for the College, the selection of an accommodation will be at CMC's discretion. To request disability accommodation for any part of the application or hiring process, please contact Human Resources at (909) 621-8490 or hr@cmc.edu for assistance.

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