Bi-Lingual Learning Designer

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Type: Full-Time
Category: Instructional Technology and Design



Job Description Summary

In this specialized role, the Learning Designer will primarily (but not exclusively) support Spanish-language versions of online courses. This includes partnering with bilingual or Spanish-speaking faculty and subject matter experts, ensuring culturally responsive instructional design, and producing content that meets the needs of Spanish-speaking learners. Strong academic writing and oral language skills in Spanish and English are required, enabling the Learning Designer to navigate linguistic nuances and effectively communicate with faculty and students in their native language.

The Learning Designer at Saint Leo University helps faculty create high-quality online courses that engage students and improve learning outcomes. This role ensures that courses use effective teaching strategies, modern technology, and interactive content to enhance the student experience. By working closely with faculty, the Learning Designer provides expert guidance on course design, making learning more accessible and effective. This position is essential for maintaining the university's commitment to academic excellence in online education, ultimately supporting student success and retention.

Job Description

Duties and Tasks:

Collaborate with faculty to design engaging and effective online courses, integrating instructional design models, learning theories, and emerging trends in higher education.

Provide expert consulting and tailored support, including multimedia integration, to enhance student engagement and ensure high-quality learning experiences.

Ensure course designs are accessible, aligned with learning objectives, and leverage media-rich environments for transformative eLearning.

Collaborate with eLearning developers to support the integration of interactive components that enrich the learning experience and promote student engagement.

Learning designers will convert and update existing course pages to enhance accessibility and make them easily manageable by faculty course owners.

Understand instructional design models, learning theories, and trends in higher education, such as distance learning and adaptive learning.

Ensure that course designs are engaging, accessible, and aligned with learning objectives.

Provide faculty workshops on image and video creation, simulations, and interactive activities tools to enhance course engagement.

Incorporate the use of AI in course development to enhance the learning experience and provide personalized learning paths for students

Work in partnership with departments and programs to support course and program goals through design as well as pilot projects.

Contribute to strategic initiatives related to, but not limited to, content, learning innovation, teaching strategies, and assessment effective practices.

Represent Saint Leo University Learning Design at meetings and conferences.

Assist faculty in developing clear and engaging instructional content, including copy, instructional text, and audio/video scripts to support learning objectives.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge:

Master's degree (preferably in instructional design) from a regionally accredited college or university.

Successful track-record of planning and executing media rich course design.

Knowledge of learning theories and instructional design models.

Understanding of ADA compliance.

Experience with Learning Management Systems (i.e. D2L)

Experience with course development software (i.e. Articulate Storyline)

Understanding of trends in higher education, such as distance learning, adaptive learning, competency-based education, use of open education resources (OER), etc.

Experience in using AI in education preferred.

Skills:

Strong academic writing and oral language skills in Spanish and English

Lesson and curriculum planning skills

Strong organizational skills

Excellent social, interpersonal, and communication skills

Basic HTML skills preferred

Previous work experience in Instructional Design

Abilities:

Pro-active approach to problem solving, challenges, and issues.

Manage multiple projects and priorities.

Positive attitude and the ability to encourage the same from team members.

Demonstrated alignment to Saint Leo University's core values of excellence, respect, integrity, stewardship, community and personal development.

Contribute to a positive culture of collaboration, collegiality, innovation, and product excellence within the Learning Design team.

Why Work at Saint Leo?

What it's Like to Work Here: Ask our employees and the one word they'd use to describe working at Saint Leo University is "Community." Our team members all share the Saint Leo core values, positive attitudes, and problem-solving abilities, enabling them to provide excellent student centered service. Our mission is educating and preparing students for life and leadership in a challenging world. Thank you for your interest in joining the Saint Leo PRIDE!

We are committed to providing our employees with the support they need. At Saint Leo, we offer an array of medical, dental, and vision packages as well as several add-on perks to make your benefits package truly customizable to you and your family needs. Available benefits based on employment status (Full Time vs Part Time).

- FREE Tuition - Employee, Spouse, and Dependents*
- Tuition Exchange Opportunity - Dependent of Employees*
- Generous Paid Leave - Sick, Vacation, and Holidays
- Comprehensive Group Health Plan (Medical, Dental, and Vision)
- Group Medical Plan includes Teledoc, Surgery Plus, Wellness Incentive Program and more!
- 100% Employer-Funded Health Reimbursement Account
- 100% Employer-Paid Short Term Disability Insurance
- 100% Employer-Funded Employee Assistance Program (healthcare and dependent options)
- Employer-provided life insurance
- Discounted On-Campus Dining Meal Plans
- Nationwide Pet Insurance
- Flexible Spending Accounts
- 403b Retirement Plan
- Wellness Center

*Eligibility based on meeting required service period

2025 ICUBA Benefits Guide_St Leo

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