Associate Vice President of Technology Services

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Type: Full-Time
Salary: $140,000 - $150,000 per year
Application Due: Open Until Filled
Category: IT Manager/Director; +1 Administrative Vice Presidents

Ref. No.: JF#16-25

Salary Type
Annually

Salary Range
$140,000.00 - $150,000.00

Position ID: 194012

About Raritan Valley Community College:

Ranked by WalletHub.com and Intelligent.com as the #1 community college in New Jersey, Raritan Valley Community College has been serving as an academic and cultural center for Somerset and Hunterdon County residents for over 50 years. The College has been nationally recognized for its service to the community, environmental stewardship, and

commitment to diversity. It is home to a Planetarium, Science Education Institute and 3M Observatory; a Theatre offering professional performances for all ages; and an Honors College for high achieving students.

The College offers more than 90 associate degrees and certificates, as well as career training and professional development courses. RVCC is located at 118 Lamington Road in Branchburg, NJ. For further information, visit www.raritanval.edu.

Job Description:

Raritan Valley Community College is currently accepting applications for an Associate Vice President of Technology Services. The Associate Vice President is responsible for the overall management of the College's information technology systems and services. This responsibility includes long- and short-term strategic planning for the evaluation, acquisition, and deployment of information technology related software, equipment, and services. The Associate Vice President also provides supervision and leadership of the Technology Services division staff.

The Associate Vice President is a member of the President's Executive Staff and is expected to provide critical leadership and strategic vision in a time of rapid change and disruption.

Essential Duties:

Lead strategic planning and implementation of academic and administrative technology systems aligned with the College's mission.

Manage Technology Services budgets and ensure fiscal responsibility.

Supervise the division's leadership team, including managers and directors overseeing computing support, information systems, infrastructure, and multimedia services.

Ensure system integrity and protection against unauthorized access.

Collaborate with executive staff and divisional directors to develop and execute college-wide technology initiatives.

Coordinate with department heads and vendors for evaluation, acquisition, and support of IT software, equipment, and services.

Contribute to technology planning for new construction and renovations.

Represent the College through participation in committees, industry organizations, and conferences.

Maintain professional and technical competencies through ongoing training and engagement.

Requirements:

Master's Degree in Computer Science or related IT field.

7-10 years of experience managing diverse IT services in higher education.

Experience with cloud-based systems and remote access technologies.

Strong vendor management and contract negotiation skills.

Successful track record in software application implementation.

Demonstrated leadership, customer service orientation, and relationship-building skills.

Strategic oversight experience in cybersecurity and institutional data protection.

Proficiency in IT planning, change management, and problem-solving.

Excellent communication skills with ability to convey technical guidance clearly.

Ability to prioritize tasks, make sound decisions under pressure, and manage multiple responsibilities.

Preferred Qualifications:

Experience with the Ellucian Banner ERP system, Ellucian: Ethos, ILP; Experience; Evisions systems; and CRMs

High level understanding of data standards.

Technical change management skills.

Knowledge of AI and AI applications in the higher education environment.

Entrepreneurial approach to provide innovative solutions for teaching and learning and for institutional efficiency.

Additional Information:

Physical Requirements:

Requires sitting, standing, bending, walking, and climbing.

Lift and carry items weighing up to 20 pounds for a distance of up to 50 feet.

Requires handling equipment weighing up to 20 pounds while pushing, pulling, lifting, twisting, and reaching while lifting

Application Instructions:

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

RVCC's starting salary is commensurate with educational qualifications and experience. We also offer an attractive benefits package. To review eligible health, wellness and benefits offered, click on the following link and scroll down: https://www.raritanval.edu/general-information/human-resources

For consideration of the above position, please submit your cover letter and resume online, by clicking the "apply now" button. We regret that we are unable to respond to each and every resume received. Only those candidates of interest will be contacted directly.
Raritan Valley Community College is firmly committed to a policy of Equal Opportunity and Affirmative Action, and will implement the policy to assure that the benefits, services, activities, programs and employment opportunities offered at the institution are available to all persons regardless of race, creed, color, national origin, ancestry, age, sex, marital status, religion, affectional or sexual orientation, gender identification and expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability, and in accordance with the state and Federal Laws: Title IX, Title VII, Civil Rights Act of 1964; Executive Order 11246, as amended; Title IX, Educational Amendments of 1972; section 503 and 504, Rehabilitation Act of 1973, as amended; Veteran's Assistance Act of 1972; as amended.

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