Librarian - HigherEdJobs

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Type: Full-Time
Salary: $49,553 - $66,621 per year
Posted: 50 days ago
Application Due: 01/05/2026
Category: Libraries
Job Description:

The full-time Librarian plays a vital role in advancing the academic mission of Northwest Florida State College (NWFSC) by providing comprehensive library services and support. This role requires a self-directed professional who thrives on continuous learning and collaborative problem-solving, while maintaining a strong commitment to excellent customer service. This position is directly accountable to the Director, Learning Resources and Library Services for the following duties and responsibilities:

- Build strong relationships with faculty and students to support their teaching and learning needs
- Collaborate with faculty and academic programs to identify emerging resource needs
- Engage in outreach activities to promote library resources, services, and programs to the campus community
- Represent the library at campus events, and prepare promotional materials to highlight the library

- Provide reference and research assistance to students, faculty, and staff through multiple modalities (in-person and virtually)
- Develop research guides, tutorials, and instructional materials that supports users' abilities to find, evaluate, and use information effectively and ethically
- Deliver library information sessions for courses across disciplines, tailoring content to students' needs and learning outcomes
- Participate in collection development by selecting, evaluating, and recommending materials
- Contribute to the maintenance of the library's website and digital presence
- Explore new technologies that improve library services and user experience
- Approach AI with curiosity, critical thinking, and ethical awareness, and maintain compliance with acceptable use guidelines
- Stay informed about AI trends in libraries and practice skills in using AI tools
- Leverage personal strengths to contribute to team goals and library initiatives
- Engage in continuous assessment and improvement of library services
- Stay current with trends in academic librarianship and apply new knowledge
- Participate in professional organizations, conferences, workshops, and continuing education
- Recommend improvements to workflows, policies, and procedures
- Contribute to a culture of teamwork and appreciation

SECONDARY RESPONSIBILITIES

- Supports NWFSC goals by serving on college committees as needed
- Completes mandatory annual compliance training
- Performs other duties and services as assigned or requested

Benefits

- Health insurance for employee and dependent coverage available.
- College-paid basic life insurance for employee with additional coverage for employee and/or dependents at employee's expense
- College-paid retirement with 3% employee contribution to the Florida Retirement System (FRS)
- Optional dental and vision insurance at employee's expense
- Paid leave accrual (sick and vacation/annual leave)
- Paid time off for designated holidays, winter break, and spring break
- Free tickets to designated Mattie Kelly Arts Center and Raider Athletic events

Requirements:

- Master's degree in library or information science from an ALA-accredited institution

- Minimum three (3) years of documented relevant work experience in an academic, research, or learning environment
- Proficiency with Microsoft Office applications
- Excellent oral and written communication skills
- Exceptional customer service
- Some physical effort may be required: occasionally moving up to 25 pounds, or positioning books on shelves above shoulder level or near the ground
- Requires regular use of technology and operating a keyboard

PREFERRED QUALIFICATIONS

- Professional library experience
- Teaching or training experience
- Experience with library systems, such as Alma library services platform and Springshare content management system
- Experience with library databases, such as EBSCO databases, Gale databases, and Infobase databases

NWFSC prohibits any form of discrimination on the basis of age, color, ethnicity, disability, marital status, national origin, race, religion, or gender in any of its programs, services, or activities.

Related Searches:

Libraries

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