Clinical Data Coordinator (Open Rank, Entry to Senior)

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Clinical Data Coordinator (Open Rank, Entry to Senior)

University of Colorado System

Aurora, Colorado, United States

University of Colorado Anschutz Medical Campus Department: Medicine – Division of Hematology Job Title: Clinical Data Coordinator (Open Rank, Entry to Senior) Position #:00840979 – Requisition #:38119 Job Summary: Clinical Data Coordinators perform key roles in gathering clinical data and ensuring high degrees of comprehensiveness, accuracy, and fidelity. They establish and maintain patient databases crucial for successful academic clinical research and basic science pursuits involving patient samples and information. Additionally, they have intimate knowledge of data transfer mechanisms and usage, thus can inform strategies to streamline these processes through computational and artificial intelligence-based approaches. This Clinical Data Coordinator position is unique in that it is part of a pilot program for a campus-wide initiative to better harness clinical data. The position is funded for one (1) year as a proof-of-principle, with the potential for prolonged extension if successful. The position is funded in collaboration with a bio-tech company (Refined Science) embedded on the University of Colorado campus, with the opportunity to help develop translational tools applicable to both academic and industry data projects. The coordinator will work closely with our clinical trials unit and the clinical data team at Refined Science to further develop skills applicable to all manner of clinical data collection and analysis. If successful at the one (1)-year mark, there is significant opportunity for this data analyst to lead and shape the expansion of data efforts across the school of medicine and improve the collaborative clinical data efforts with Refined Science. **Key Responsibilities:**

- Efficient abstraction of pathology, treatment and other clinical data from medical records that is thorough and accurate.

- Utilization of critical thinking skills with a high attention to detail while performing abstraction.
- Identify potential problems affecting the abstraction process for improvement and quality control.
- Perform quality review on work completed by other data abstractors.
- Review data quality dashboards and make corrections.
- Address data quality questions from the multidisciplinary team.
- Work with the multidisciplinary team to support automated abstraction activities.
- Work to develop new procedures for data abstraction involving computational approaches and artificial intelligence.
- Work with clinicians for clarification when needed.
- Assist in the development of data definitions and abstraction procedures.
- Practice a high level of integrity and honesty in maintaining confidentiality.
- Adhere to research regulatory standards.

Work Location: Onsite – this role is expected to work onsite and is located in Aurora, CO. located at the University of Colorado Anschutz Medical Campus. **Why Join Us:** Investigators in the Division of Hematology's Blood Cancer Program are actively engaged in multiple research activities aimed at improving outcomes for patients with blood cancers and related disorders. These studies are wide-ranging and involve extensive collaboration between laboratory scientists and physicians. Our work is funded by the National Cancer Institute (NCI), the American Cancer Society (ACS), the Leukemia and Lymphoma Society (LLS), and numerous other foundations and industry sources. **Why work for the University?** We have AMAZING benefits and offer exceptional amounts of holiday, vacation, and sick leave! The University of Colorado offers an excellent benefits package including:

- Medical: Multiple plan options
- Dental: Multiple plan options
- Additional Insurance: Disability, Life, Vision
- Retirement 401(a) Plan: Employer contributes 10% of your gross pay
- Paid Time Off: Accruals over the year
- Vacation Days: 22/year (maximum accrual 352 hours)
- Sick Days: 15/year (unlimited maximum accrual)
- Holiday Days: 10/year
- Tuition Benefit: Employees have access to this benefit on all CU campuses
- ECO Pass: Reduced rate RTD Bus and light rail service

There are many additional perks & programs with the CU Advantage . **Qualifications: Minimum Qualifications:** ***Entry Level:***

Bachelor's degree in any field.

A combination of education and related technical/paraprofessional experience may be substituted for the bachelor's degree on a year for year basis.

Intermediate Level:

- Bachelor's degree in any field.

  A combination of education and related technical/paraprofessional experience may be substituted for the bachelor's degree on a year for year basis.
- One (1) year clinical research or related experience.

Senior Level:

- Bachelor's degree in any field.

  A combination of education and related technical/paraprofessional experience may be substituted for the bachelor's degree on a year for year basis.
- Two (2) years clinical research or related experience.

Applicants must meet minimum qualifications at the time of hire. **Preferred Qualifications:**

- Prior experience in a healthcare or research setting with oncology or blood cancers.
- Prior experience with biostatistics.
- Prior independent programming experience with R, particularly analysis with common healthcare outcome metrics such as kaplan-meier curves, hazard ratios, demographic statistic tables, and others.
- Experience using REDCap databasing software and API functionality.
- Prior experience with AI functionality as applied to healthcare databasing questions and challenges.
- Two (2) or more years of data abstraction experience including knowledge of basic medical terminology and the use of electronic medical records.
- Some programming knowledge or experience.

Knowledge, Skills, and Abilities:

- Knowledge and understanding of federal regulations and Good Clinical Practice (GCP).
- Ability to communicate effectively, both in writing and orally.
- Ability to establish and maintain effective working relationships with employees at all levels throughout the institution.
- Familiarity with artificial intelligence and application in healthcare data.
- Familiarity with malignant hematologic diseases, classifications, and outcome metrics.
- Knowledge of basic human anatomy, physiology, and medical terminology.
- Organized with great attention to detail and a commitment to accuracy.
- A willingness to learn and ask questions.
- Possess a high level of initiative and self-motivation.
- Ability to maintain flexibility in a changing environment.
- Ability to manage time well and prioritize.
- Ability to handle problems in a solutions-oriented manner.

How to Apply: For full consideration, please submit the following document(s): 1. A letter of interest describing relevant job experiences as they relate to listed job qualifications and interest in the position. 2. Curriculum vitae / Resume Questions should be directed to: Dan Page,

daniel.page@cuanschutz.edu **Screening of Applications Begins:** Applications will be accepted until finalists are identified, but preference will be given to complete applications received by **November 10th, 2025** . Those who do not apply by this date may or may not be considered. **Anticipated Pay Range:** The starting salary range (or hiring range) for this position has been established as:

- ***Entry Level:*** $48,446 – $61,623
- ***Intermediate Level:*** $52,721 – $67,061
- ***Senior Level:*** $56,995 – $72,498

The above salary range (*or hiring range*) represents the University's good faith and reasonable estimate of the range of possible compensation at the time of posting. This position may be eligible for overtime compensation, depending on the level. Your total compensation goes beyond the number on your paycheck. The University of Colorado provides generous leave, health plans and retirement contributions that add to your bottom line. Total Compensation Calculator **Equal Employment Opportunity Statement:** CU is an Equal Opportunity Employer and complies with all applicable federal, state, and local laws governing non-discrimination in employment. We are committed to creating a workplace where all individuals are treated with respect and dignity, and we encourage individuals from all backgrounds to apply, including protected veterans and individuals with disabilities. **ADA Statement:** The University will provide reasonable accommodations to applicants with disabilities throughout the employment application process. To request an accommodation pursuant to the Americans with Disabilities Act, please contact the Human Resources ADA Coordinator at hr.adacoordinator@cuanschutz.edu. **Background Check Statement:** The University of Colorado Anschutz Medical Campus is dedicated to ensuring a safe and secure environment for our faculty, staff, students, and visitors. To assist in achieving that goal, we conduct background investigations for all prospective employees. **Vaccination Statement:** CU Anschutz strongly encourages vaccination against the COVID-19 virus and other vaccine preventable diseases . If you work, visit, or volunteer in healthcare facilities or clinics operated by our affiliated hospital or clinical partners or by CU Anschutz, you will be required to comply with the vaccination and medical surveillance policies of the facilities or clinics where you work, visit, or volunteer, respectively. In addition, if you work in certain research areas or perform certain safety sensitive job duties, you must enroll in the occupational health medical surveillance program .