Librarian I (2 positions)

higheredjobs.com/search/details.cfm



Type: Full-Time
Salary: $46,200 - $53,000 per year
Posted: 47 days ago
Category: Libraries

University of Wisconsin-Stout
Wisconsin's Polytechnic University

Current Employees: If you are currently employed at any of the Universities of Wisconsin, log in to Workday to apply through the internal application process.

Position Title:
Librarian I (2 positions)

Job Category:
Academic Staff

Employment Type:
Regular

Job Profile:
Lib I-Res, Learn & User Supp

Job Duties:

Key Job Responsibilities:

- Cultivates and maintains productive relationships with vendors and professional colleagues
- Obtains materials, resolves issues, and answers questions particularly related to situations that are complex in nature
- Designs, develops, and delivers instruction in a variety of formats to faculty, staff, students, and other patrons
- Assists with the coordination of day-to-day functions of one or more library operations or services
- Provides specialized services utilizing a high level of expertise on a broad range of disciplines or in a designated discipline area
- Contributes to the development of policies and procedures
- Serves on committees to advance librarianship at the campus, local, and/or state levels
- May direct the day-to-day activities of student workers
- Serves as a liaison to academic disciplines and/or other campus units providing information on collections, instructional and research support, and library services
- Develops and curates collections

The University Library at the University of Wisconsin-Stout invites applications for two visionary academic librarian positions: the Open Innovation & Engagement Librarian (.92 FTE) and the AI Literacy Librarian (1.0 FTE). These dynamic roles reflect UW-Stout's mission as Wisconsin's Polytechnic University, advancing applied learning, workforce readiness, and innovation through next-generation educational technologies. We seek forward-thinking, collaborative, and service-oriented professionals committed to shaping the future of teaching, learning, and research in a polytechnic context.

Both positions report to the University Library Director, or designated supervisor within the library, and join a creative, collegial team working at the intersection of digital pedagogy, open resources, and emerging technologies. Candidates may apply to either or both positions.

Open Innovation & Engagement Librarian

Official UW Title/Job Description

Salary: $46,200-$53,000 based on experience and available budget, with benefits

FTE: .92

Open Innovation & Engagement Librarian

The Open Innovation and Engagement Librarian champions the creation, adoption, and evolution of open educational resources (OER) that support high-impact learning experiences aligned with UW-Stout's mission as Wisconsin's Polytechnic University. This role supports faculty in developing affordable, accessible, and engaging learning materials. The position amplifies the use of digital learning tools through course-integrated instruction; embeds OER into polytechnic pathways, including workforce-ready credentials; and enhances the library's outreach.

QUALIFICATIONS

Minimum / Required

- Master's degree in library and information science (MLIS/MLS) from an ALA-accredited program, master's in education, master's in instructional design, master's in data science, or master's in a related field.
- Strong written and verbal communication skills.
- Ability to simplify technical concepts for non-technical audiences.
- Demonstrated experience with academic research support, digital literacy, and instruction.
- Experience with AI platforms and tools for education, including generative AI, language models, and prompt engineering.
- Demonstrated ability to work independently and collaboratively with all constituencies of the University.
- Demonstrated ability and commitment to stay current with emerging technologies

Highly Desired

- Understanding of copyright, intellectual property, and ethical issues related to OER and AI-generated content.
- Expertise of AI ethics, including privacy, surveillance, and algorithmic bias.
- Ability to design accessible learning experiences using emerging technologies.
- Strong project management skills

POSITION RESPONSIBILITIES
Open Innovation and Engagement

- Supports faculty and instructors in the discovery, creation, dissemination, identification, accessibility and adoption of engaging open materials, including AI-assisted textbooks, simulations, and datasets.
- Supports the expansion of multimodal instruction by working with faculty during the course design phase to identify digital resources and OERs that enhance the online learning experience of students.
- Develops and coordinates initiatives and services designed to support finding, assessing, using, and creating OERs in collaboration with colleagues.
- Champions the creation, adoption, and evolution of next-gen OER-such as AI-generated, mixed-reality, and holographic learning objects-ensuring accessibility, and industry relevance.
- Embeds open resources into polytechnic pathways including badging, micro credentials, and stackable learning for industry skills.

- Tests new AR/VR or mixed-reality OER platforms for STEM and design courses.
- Trains faculty on prompt engineering to create AI-generated case studies or labs that remain openly licensed.

Instructional Support and Liaison Responsibilities

- Teaches information literacy concepts through course-integrated instruction and individual research consultation.
- Serves as liaison to assigned departments, consulting, communicating to, and collaborating with students, faculty, and staff to meet their information and instructional needs.
- Collaborates with other instruction librarians to plan, promote, and assess information literacy initiatives.
- Develops and maintains tutorials, guides, and learning objects related to library instruction and services in collaboration with library research and instruction team.
- Participates in library reference services including research consultations and online chat.

Outreach and Engagement

- Co-leads and coordinates the academic outreach efforts of the library including marketing, communication, and social media.
- May supervise or direct graduate assistants and student workers as assigned.

Academic Staff Responsibilities and Professional Service

- Serves on appropriate library, campus, or UW System committees, confirmed by the Library Director/supervisor.
- Participates in professional development, professional service activities, and library planning.
- Maintains professional competence in academic library instruction, services, and technology,

- Maintains in-depth knowledge of relevant academic programs, curriculum, and instructional practices.
- Accepts the rights and responsibilities of an Academic Staff member as outlined in University Library policies and the UW-Stout Faculty, Academic Staff, Limited Appointee Handbook.
- Works on special library projects and assignments as designated by the Library Director or supervisor.

AI Literacy Librarian

Official UW Title/Job Description

Salary: $46,200-$53,000 based on experience and available budget, with benefits

FTE: 1.0

AI Literacy Librarian

As artificial intelligence (AI) reshapes the landscape of knowledge creation, access, and application, UW-Stout seeks an AI Literacy Librarian. This position will bridge the gap between traditional library services and emerging AI-driven technologies and help shape the future of academic librarianship at the University.

The AI Librarian will provide consultations, training, and resources to support the academic community in effectively applying AI in research and learning. The role involves integrating AI literacy into the library instruction program. Additionally, the AI Librarian will collaborate on campus-wide initiatives to foster interdisciplinary discussions on AI, contribute to advancing digital literacy, and contribute strategies that promote responsible use of AI across the university.

This position is ideal for a dynamic professional who thrives at the intersection of information science, emerging technologies, and inclusive pedagogy. The successful candidate will champion AI literacy as a core component of digital citizenship and workforce readiness in a polytechnic context.

QUALIFICATIONS

Minimum / Required

- Master's degree in library and information science (MLIS/MLS) from an ALA-accredited program, master's in education, master's in instructional design, master's in data science, or master's in a related field.
- Strong written and verbal communication skills.
- Experience with AI platforms and tools for education, including generative AI, language models, and prompt engineering.

- Demonstrated ability and commitment to stay current with emerging technologies.

Highly Desired

- Understanding of copyright and intellectual property related to OER and AI-generated content.
- Knowledge of AI ethics, including privacy, surveillance, and algorithmic bias.
- Demonstrated experience with academic research support, digital literacy, and instruction.
- Demonstrated ability to work independently and collaboratively with all constituencies of the University.
- Ability to design accessible learning experiences using emerging technologies.
- Strong project management skills.

POSITION RESPONSIBILITIES

AI & Digital Innovation

- Leads the integration and development of AI technologies to improve the library's teaching and learning activities, research support, information access, and scholarly communications in collaboration with colleagues.
- Develops and delivers AI-related consultations, training programs, and outreach initiatives to both students and researchers, creating and maintaining resources (guides, tutorials, workshops) to enhance their understanding and application of AI in academic and research contexts.
- Supports students and faculty in understanding the implications of AI-generated content, including authorship, citation, and intellectual property.
- Partners with the AI Integration Technologist, instructional designers, IT, and academic departments to pilot emerging technologies in teaching and learning.

Stays informed on the evolving landscape of AI ethics, policies, and regulations, including issues related to data privacy, bias, and transparency, and champion the ethical use of AI in library settings, with a focus on privacy, equity, and accessibility.

Instructional Support and Liaison Responsibilities

- Teaches information literacy concepts through course-integrated instruction and individual research consultations.
- Serves as liaison to assigned departments, consulting, communicating to, and collaborating with students, faculty, and staff to meet their information and instructional needs.
- Collaborate with other instruction librarians to plan, promote, and assess information literacy initiatives.
- Develops and maintains tutorials, guides, and learning objects related to library instruction and services in collaboration with library research and instruction team.

- Participate in library reference services including research consultations and online chat.

Academic Staff Responsibilities and Professional Service

- Serves on appropriate library, campus, or Universities of Wisconsin committees, confirmed by the Library Director.
- Pursues professional development, scholarly activities, and professional service activities. Maintains professional competence in AI, digital pedagogy, and instruction, and share insights with the campus community.
- Maintains an in-depth current knowledge of relevant curricular programs and instructional practices at UW-Stout.
- Accepts the rights and responsibilities of an Academic Staff member as outlined in University Library policies and the UW-Stout Faculty, Academic Staff, Limited Appointee Handbook.
- Works on special library projects and assignments as designated by the Library Director.

DEPARTMENT INFORMATION

The mission of the University Library at UW-Stout is to cultivate critical thinking and applied learning to enhance the success of our students, faculty, and staff in an evolving information environment. We aim to advance the spirit of exploration and innovation. As the inclusive heart of campus, we aspire to be an essential partner in every person's path to success.

The University Library values:

Collaboration with diverse campus, regional and global communities

Agility and innovation in our support of current and future needs

Respect and care as the guiding principles of our service to others

Professional excellence in all we do

Empowering students, faculty and staff

UW-Stout's University Library is committed to creating an inclusive campus community. Candidates who have experience working collaboratively with diverse individuals and/or groups and who can contribute to fostering an inclusive environment are encouraged to identify their experience in these areas.

University Library Mission and Strategic Plan: https://library.uwstout.edu/missionPolicies

The University Archives, part of the University Library, coordinates records management operations for the UW-Stout campus and collects and preserves locally created university records with enduring value. Stout's archivists provide robust publicly accessible digital collections, interpretive instructional sessions, and reference assistance to support the applied research of faculty, staff, and student researchers from a broad range of academic disciplines. Stout's Area Research Center serves as a constituent collection of the Wisconsin Historical Society representing Barron, Dunn, and Pepin Counties.

APPLICATION INSTRUCTIONS

Applications received by end of day, December 20, 2025 are ensured full consideration. Applications submitted after **December 20, 2025** may be reviewed at the discretion of the search committee.

To apply, click on the APPLY button or go to: https://www.uwstout.edu/about-us/careers-jobs

Required application materials:

Cover letter (* See below) Curriculum vitae or resume

All final candidates will be asked to provide names, email contact information, and/or phone numbers for three (3) references, with at least one being from a manager or supervisor, during the interview process.

** If you are applying for only one of the two positions, please clearly indicate which position in your cover letter. If you wish to be considered for both, please state that as well.In your cover letter, address each of the Minimum/Required Qualifications for the position(s) as listed above. For each required qualification, describe your relevant experience, using specific examples from your work history to illustrate how your experience satisfies the requirement.*

Applicants must complete all required fields and attach all required documents prior to submitting the online application.

Note: Once you have attached your materials and submitted your application you will not be able to go into the system and change them.

It is the policy of UW-Stout to provide reasonable accommodation to qualified applicants with disabilities. If you need assistance, or accommodation in applying because of a disability, please contact us using the information below. Employment opportunities will not be denied because of the need to make reasonable accommodation for a qualified individual's disability.

For questions regarding this position or recruitment, please contact:

Search Chairs: Laura Tomcik and Cory Whipkey

Email: tomcikl@uwstout.edu and whipkeyc@uwstout.edu

If you need assistance with the online application process or if you submitted your application prior to uploading all of the required application materials, please contact:

Search Coordinator: Krisany Blount

Email: blountk@uwstout.edu

INSTITUTIONAL OVERVIEW

University of Wisconsin-Stout, Wisconsin's Polytechnic University, offers an unmatched career-focused education that combines applied learning, theory and research with real-world experience that prepares tomorrow's leaders to drive the future of business and industry. At UW-Stout, our students do more than earn a degree--they do on day one. And we are #StoutProud to produce lifelong learners, ethical leaders and responsible citizens who succeed in a global society.

UW-Stout is recognized nationwide for its operational excellence. We were the first and remain the only full four-year public higher education institution in the nation to receive the Malcolm Baldrige Award, and we are dedicated to a process-improvement model that leverages the power of data and the value of our people. We believe in critical thinking and fact-informed decision making. We pursue sustainability in form and function and collaborate across campus and with our partners to solve problems in industry and society. And providing an equitable, diverse and inclusive environment for our faculty, staff and students to live, learn and work is a top priority.

We offer 50+ undergraduate degrees, 20+ graduate degrees and 30+ professional certificates in Art, Design & Graphics; Business & Management; Education; Human & Social Sciences; Information Technology & Communications; and Science, Engineering & Math. Our first-class digital infrastructure and learning environments provide our nearly 7,000 students with every avenue to explore and personalize their success. As the only laptop+ campus among the 13 Universities of Wisconsin, UW-Stout provides laptops and industry-standard software, open education resources and other technology-driven advantages-all included in on-campus undergraduate tuition and fees. And we invest in people who share our vision to advance our position as Wisconsin's only Polytechnic University and as a regional, national and international leader in higher education.

Be a part of the future at UW-Stout. Learn more at https://www.uwstout.edu/about-us

University of Wisconsin-Stout is located in Menomonie, Wisconsin, a community an hour east of Minneapolis-St. Paul. A pillar of Wisconsin's Chippewa Valley and recognized as one of the best small towns in America, Menomonie provides an idyllic combination of natural beauty, outdoor recreation, boutiques and arts and culture with access to a metropolitan area. For more information about the UW-Stout community and region visit: https://www.uwstout.edu/about-us/our-community

ADDITIONAL INFORMATION

Competitive salary commensurate with qualifications and experience. The Universities of Wisconsin provides an excellent benefits package including participation in the Wisconsin State retirement plan, demonstrating our commitment to the diverse needs of our employees. UW-Stout is certified as a Family Friendly Workplace which recognizes market-leading employers for employee benefits and commitment to supporting children and families.

> Benefit Details: https://www.wisconsin.edu/ohrwd/benefits/download/quickguidefasl.pdf
>
> To calculate the estimated value of your total compensation, use the Health & Retirement Contributions Estimator | Employee Benefits (wisconsin.edu)

UW-Stout is committed to nondiscrimination in its employment practices and to equal employment opportunity for all persons and does not discriminate against, harass or retaliate on the basis of race, color, creed, religion, age, sex (as defined in state and federal law), sexual orientation, national origin, ancestry, disability, pregnancy, marital or parental status, genetic information, arrest record, conviction record, military service, veteran status, use or nonuse of lawful products off the employer's premises during non-working hours, political affiliation, declining to attend a meeting or participate in any communication about religious matters or political matters, honesty testing, or any other category protected by law.

As an equal employment opportunity and affirmative action employer, UW-Stout welcomes applications from individuals from diverse groups; veterans, individuals with disabilities and from historically excluded populations. At UW-Stout we value our differences and welcome diverse perspectives as we continually commit to developing an inclusive and equitable environment for all employees and students.

Employment is contingent upon the final candidate's completing a criminal background check and being cleared to work by the Human Resources Office. Employment is also contingent upon the final candidate passing reference checks and an essential job function test, as applicable. The reference check process includes asking the final candidate and most recent supervisor(s) questions regarding sexual violence and sexual harassment. Final candidates with previous employment within the Universities of Wisconsin and State of WI agencies will be subject to additional reference checks.

Official transcripts required at time of hire.

In response to a public records request, the Universities of Wisconsin will not reveal the identities of applicants who request confidentiality in their online application, except that the identity of the successful final candidate will be released. See Wis. Stat. sec. 19.36(7).

UW-Stout is committed to providing safety and security of all members of our community in accordance with the Clery Act. For campus safety information and crime statistics visit: https://www.uwstout.edu/life-stout/police-and-parking/clery-information

Guidelines to ensure consideration:

> Applicants must complete all required fields and attach all required application materials.
>
> Within your cover letter address each of the Minimum/Required Qualifications specified for this position. For each required qualification, describe your relevant experience, using specific examples from your work history to illustrate how your experience satisfies the requirement.

It is the policy of UW-Stout to provide reasonable accommodation to qualified applicants with disabilities. If you need assistance, or accommodation in applying because of a disability, please contact us using the information below. Employment opportunities will not be denied because of the need to make reasonable accommodation for a qualified individual's disability.

The Universities of Wisconsin provides an excellent benefits package including participation in the Wisconsin State retirement plan, demonstrating our commitment to the diverse needs of our employees.

> Employee Benefits: https://www.wisconsin.edu/ohrwd/benefits/
>
> To calculate the estimated value of your total compensation, use the Health & Retirement Contributions Estimator | Employee Benefits (wisconsin.edu)

Employment is contingent upon the final candidate's completing a criminal background check and being cleared to work by the Human Resources Office. Employment is also contingent upon the final candidate passing reference checks and an essential job function test, as applicable. The reference check process includes asking the final candidates' professional references questions regarding employee misconduct, sexual violence, and sexual harassment. Reference checks must be conducted at a minimum with three professional references, at least one of which must be a prior supervisor.

Final candidates with previous employment within the Universities of Wisconsin and State of WI agencies will be subject to additional reference checks.

In response to a public records request, the Universities of Wisconsin will not reveal the identities of applicants who request confidentiality in their online application, except that the identity of the successful final candidate will be released. See Wis. Stat. sec. 19.36(7).

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UW is an Equal Opportunity Employer
Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, pregnancy, disability, status as a protected veteran, or any other bases protected by applicable federal or State law and UW System policies. We are committed to building a workforce that represents a variety of backgrounds, perspectives, and skills, and encourage all qualified individuals to apply.
University of Wisconsin-Stout values diversity of people, ideas and experiences. University of Wisconsin-Stout is an equal employment opportunity/affirmative action employer.
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