Education Project Researcher

higheredjobs.com/search/details.cfm

Type: Full-Time
Salary: Salary is commensurate based on qualifications and relevant experience.
Posted: 1 day ago
Application Due: Open Until Filled
Category: Curriculum Design

Posting Number: S06504P

Department: Teacher & Administrator Preparation

Location: Arlington

Work Schedule: Monday - Friday Flexible work schedule (40 hours per week) This position is grant funded and the grant is expected to continue until 8/31/2029.

Pay Basis: Monthly

Job Summary

This termed-position Education Project Researcher will contribute to the investigation of how teachers approach the integration of computer science (CS), and in particular, artificial intelligence (AI) and cybersecurity components, into their existing curricula.

Essential Duties and Responsibilities

- Manage the curriculum mapping workflow and version control of lesson sequences K-8. Coordinate lesson drafting, classroom pilots, iterative refinement, and packaging. Maintain the open resource repository and public project website.
- Organize and manage all PD events. Coordinate the teacher-leader mentorship model (modeling, coaching, scaffolding, articulation, reflection, exploration).
- Orchestrate the project timeline (pilot to full implementation), maintaining detailed work plans, shared calendars, agendas. Serve as day-to-day point of contract for districts, schools, teacher-leaders (K-8), vendors, and project team; track MOUs and project deliverables.
- Produce participant communications, meeting minutes, and action trackers. Support dissemination (conference/workshop proposals, website updates, resource spotlights); maintain a publications/presentations tracker and citation library. Prepare internal weekly status notes and monthly PI highlights; compile sponsor-ready quarterly/annual reports (narrative + tables/metrics), with artifacts and evidence.

- Document success stories and impact (e.g., teacher learning trajectories, student opportunities) with visuals and brief case write-ups. Collect and maintain all research data. Coordinate research efforts with project team, including external evaluator.
- Other duties as assigned.

Minimum Qualifications

- Master's degree in Curriculum & Instruction, or a related field
- Two (2) years of curriculum development and providing professional develop mentor an equivalent mix of education and relevant experience in similar role.
- Experience in AI and cybersecurity.
- Previous Experience working on a research project and working in online collaborative platforms.
- Experience in teaching and learning standards for K-8.

Preferred Qualifications

- PhD in Curriculum & Instruction or a related field.
- Teacher certification, in any field.
- Expertise in South Carolina teaching and learning standards for K-8.
- Degree is attained from an R1 or R2 Research Institution.
- Experience as a contributor to a funded research project.

Knowledge, Skills and Abilities

- Solid interpersonal skills and ability to communicate clearly and knowledgeably, both verbally and in writing
- Ability to work in a team environment
- Ability to provide and demonstrate excellent customer service
- Ability to plan, prioritize tasks, and meet deadlines while working on multiple tasks

Benefits Eligible: Yes

Benefits at UTA

We are proud to offer a comprehensive benefits package to all our employees at the University.
https://www.uta.edu/hr/employee-benefits

To help you understand the full value of these benefits, we have created a tool that calculates the total worth of your compensation package. This tool takes into account all of the benefits that you are eligible for, including health insurance, retirement plans, and paid time off. To access this tool and learn more about the total value of your benefits, please click on the following link:
https://resources.uta.edu/hr/services/records/compensation-tools.php

CBC Requirement

It is the policy of The University of Texas at Arlington to conduct a criminal background check on any applicant who is under final consideration for employment with the University.

This position may have access to critical infrastructure as defined by Section 113.001(2) of the Texas Business and Commerce Code. If so, to be hired for and continue to be employed in this position you must maintain the security or integrity of the infrastructure as set forth in Texas Executive Order GA-48. By assuming this position, and ***if you have access to critical infrastructure***, you authorize the University to conduct routine background checks.

EEO Statement

It is the policy of The University of Texas at Arlington (UTA or The University) to provide an educational and working environment that provides equal opportunity to all members of the University community. In accordance with federal and state law, the University prohibits unlawful discrimination, including harassment, on the basis of race, color, national origin, religion, age, sex, sexual orientation, pregnancy, disability, genetic information, and/or veteran status. The University also prohibits discrimination on the basis of gender identity, and gender expression. Retaliation against persons who oppose a discriminatory practice, file a charge of discrimination, or testify for, assist in, or participate in an investigative proceeding relating to discrimination is prohibited. Constitutionally-protected expression will not be considered discrimination or harassment under this policy. It is the responsibility of all departments, employees, and students to ensure the University's compliance with this policy.

University Information

The University of Texas at Arlington (UTA) is located in the heart of the Dallas-Fort Worth-Arlington metroplex, a vibrant and diverse metropolitan area that is home to over 7 million people, one of the fastest-growing tech economies in the United States, and a wide array of arts, entertainment, and cultural activities. As a comprehensive teaching, research, and public service institution, UTA is dedicated to the advancement of knowledge through scholarship and creative work. With an enrollment of more than 42,000 students, UTA is the second largest in the University of Texas System. As a result of its combination of rigorous academics and innovative research, UTA is designated as a Carnegie R-1 "Very High Research Activity" institution and nationally recognized for its commitment to student success and service. It ranks No. 5 in Military Times' "Best for Vets: Colleges" and is the top university in North Texas for its graduates' salaries (The Wall Street Journal). UTA is designated as both a Hispanic-Serving Institution and an Asian American and Native American Pacific Islander-Serving Institution and is No. 6 for undergraduate ethnic diversity in the United States (U.S. News & World Report, 2023). With a global alumni network of approximately 280,000 - including leaders at many of the 24 Fortune 500 companies headquartered in North Texas - UTA contributes an estimated $29 billion annually to the Texas economy.

UTA is expanding its regional footprint by building a regional campus, called UTA West, in Parker County on the far west side of Fort Worth. It is scheduled to open in fall 2028. This initiative aligns with the university's strategic growth and commitment to serving the broader community. Furthermore, UTA has launched the RISE 100 initiative, aiming to recruit 100 new tenure-system faculty to strengthen its research enterprise and leadership in key academic areas. Learn more at **https://www.uta.edu/administration/president/strategic-plan/rise100**.

This is an exciting time to join UTA and contribute to its bold vision for the future.

ADA Accommodations

The University of Texas at Arlington is committed to providing reasonable accommodation to individuals with disabilities. If you require reasonable accommodation in completing this application, interviewing or otherwise participating in the employee selection process, please direct your inquiries to 817-272-5554 or email **ADADocs@uta.edu**.

Number of Vacancies: 1

Open Until Filled: Yes

Minimum Number of References Required: 3

Maximum Number of References Accepted: 3

Special Instructions to Applicants

Applicants must include in their online resume the following information: 1) Employment history: name of company, period employed (from month/year to month/year), job title, summary of job duties and 2) Education: school name, degree type, and major.
The University of Texas at Arlington is an Equal Opportunity/Affirmative Action Employer and does not discriminate on the basis of gender, race, religion, color, national origin, age, or disability.