John M. Pfau Library - Student Success Librarian 12 Month

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John M. Pfau Library - Student Success Librarian 12 Month California State University, San Bernardino

Job no: 554170
Work type: Non-Instructional Faculty (Coach/Counselor/Librarian)
Location: Southern California|San Bernardino - San Bernardino Campus
Categories: Bargaining Unit|Unit 3 - CFA - California Faculty Association,Appointment Type|Tenured/Tenure-Track,Time Basis|Full Time,Job Search Category/Discipline|Faculty - Education/Library Science

Reporting to the Dean of the CSUSB Libraries, the Student Success Librarian will coordinate library outreach and instruction efforts for first- and second-year students and transfer students. Working closely with the Outreach Librarian and Instruction Librarian, this person will promote library services, programs, and collections through external partnerships, program development, workshops, and targeted support. The Student Success Librarian will remain current with developments and trends in teaching, research, and learning that impact CSUSB students, such as AI tools, and will be proactive in incorporating such developments in instructional and programmatic library offerings. The successful candidate will be expected to meet retention, promotion, and tenure standards for tenure-track library faculty in three areas: (1) professional assignments; (2) research, scholarly, or creative contributions; and (3) university and/or community service. The library provides support for and fosters intellectual endeavors. Librarians are valued as faculty with their own varied research interests which may not be limited to library science. Applicants selected for in-person interviews will be reimbursed for any travel expenses they incur. Should the successful candidate need to relocate, moving expenses may be partially reimbursed.

California State University, San Bernardino (CSUSB) is a preeminent center of intellectual and cultural activity in the Inland Empire region of Southern California. Opened in 1965 and set at the foothills of the beautiful San Bernardino mountains, the university serves approximately 19,000 students. CSUSB is a federally recognized minority-serving and Hispanic-serving institution that reflects the dynamic diversity of the region and has the most diverse student population of any university in the Inland Empire: 74 percent of its students are members of underrepresented groups, 80 percent are first-generation, and 56 percent are Pell eligible. For more information on the campus, please visit the CSUSB website.

CSUSB employs 467 full-time faculty and offers 48 undergraduate, 35 graduate, and one doctoral degree programs and 14 academic programs with national accreditation. At CSUSB, diversity, equity and inclusion are values central to our mission. We recognize that diversity and inclusion in all its forms are necessary for our institutional success. By fully leveraging our diverse experiences, backgrounds and insights, we inspire innovation, challenge the status quo and create better outcomes for our students and community. As part of CSUSB's commitment to hire, develop and retain a diverse faculty, we offer a variety of networking, mentoring and development programs for our junior faculty. We are committed to building and sustaining a CSUSB community that is supportive and inclusive of all individuals. Qualified applicants with experience in ethnically diverse settings and/or who demonstrate a commitment to serving diverse student populations are strongly encouraged to apply.

JOB SUMMARY

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TYPICAL ACTIVITIES

- Foster library partnerships with a variety of groups that support student retention and success, such as the various Student Success centers, identity focused groups, and other student-centered organizations, programs, and centers on campus

- Work closely with the Outreach Librarian to coordinate library representation at various orientation events (freshmen, transfer students, graduate students, and international students, etc.)

Work closely with the Instruction Librarian to help develop, assess, and promote peer-led engagement services such as the Library Ambassadors program as well as increase capacity to provide instruction to lower-division courses

Participate in library instruction program delivering sessions in-person, on Zoom, and through asynchronous LibGuides and videos. This includes providing instruction on-site at our satellite campus in Palm Desert as needed

Design, develop, and deliver information literacy instruction sessions, workshops, and tutorials that prepare first-year, second-year, and transfer students to think critically, ethically engage with information, evaluate credibility, and responsibly use emerging technologies such as generative AI

Design, develop, and assess LibGuides and other instructional resources related to student success

Provide reference and research assistance in a variety of modalities such as in-person, Zoom, phone, chat, and email, including rotations in weekend and evening shifts as assigned

- Engage in collection development and liaison duties within assigned subject areas Engage in activities related to retention, promotion, and tenure
- Make periodic visits to our satellite campus in Palm Desert to provide library instruction or other programming, typically 1-2 times a month during Fall and Spring semesters
- Some additional evening and weekend work may be required, as well as possible attendance at offsite events

REQUIRED QUALIFICATIONS

Master's degree in Library and Information Science from an American Library Association accredited program.

Applicants nearing completion of the MLS degree may be considered; however, degree must be completed prior to the anticipated start date in Summer 2026.

Coursework, robust knowledge of, or experience in outreach and student success activities

Evidence of potential for a successful career in librarianship at an academic library that supports a diverse campus community

PREFERRED QUALIFICATIONS

Familiarity with the various modes of instruction and reference services in a diverse academic setting

Ability to work effectively both independently and collaboratively

Demonstrated ability to teach information literacy concepts including those related to the appropriate use of AI in academic research

Familiarity with outcomes assessment in higher education

Evidence of scholarly activity, publication, and innovation is valued. Evidence of exemplary graduate-level teaching and leadership experience at program level is preferred and should be noted in application.

SPECIAL CONDITIONS

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Following a conditional offer of employment, a background check (including a criminal records check) must be completed satisfactorily before any candidate may start work with CSUSB. Failure to satisfactorily complete the background check may result in the withdrawal of the offer of employment. Note: CSUSB cannot deny an applicant a position solely or in part due to a criminal conviction history until it has performed an individualized assessment and linked the relevant conviction history with specific job duties in the position being sought.

Please note: Current employees who are offered positions on campus will be required to undergo a background check for any position where a background check is required by law or that CSUSB has designated as sensitive. Sensitive positions are those requiring heightened scrutiny of individuals holding the position based on potential for harm to children, concerns for the safety and security of people, animals, or property, or heightened risk of financial loss to CSUSB or individuals in the university community.

For health and well-being, CSUSB is a smoke & tobacco-free campus. The university is committed to promoting a healthy environment for all members of our community.

ABOUT THE DEPARTMENT

The John M. Pfau Library is the main library for the San Bernardino campus. Because we're a commuter campus, the library is usually buzzing with activity in the daytime, but quiet on evenings and weekends. The Helene A. Hixon Information Resource Center is a one-room library at the Palm Desert Campus, about an hour and a half away from the San Bernardino campus. Currently we have 12 library faculty and 16 staff, plus 1 staff member at PDC. One of the best things about working here is the friendly and collegial group you would be joining.

CSU employees are unionized; separate unions advocate for the interests of faculty and staff.

For questions about the position or application process, please contact:

Recrutiment Chair

Stacy Magedanz

magedanz@csusb.edu

(909) 537-5103

To find out more about us, please visit our website: www.csusb.edu/library

HOW TO APPLY

Please submit

1. Curriculum Vitae
2. Cover Letter that expains your interest in the position and highlights any relevant education or experience.
3. Unofficial copies of all postsecondary degree transcripts (official transcripts may be required prior to appointment)
4. Reference List - names, telephone numbers, and email addresses of three (3) referees whom we may contact to obtain letters of recommendation.
5. Confidential letters of recommendation may be solicited from those listed as references on the application if the applicant is moved forward in the recruitment process. Non-confidential letters of recommendation can be uploaded by the applicant during the application process.
6. Diversity Statement, which may include your interpretation of diversity, equity and inclusion, and must include specific examples of how your background and your educational and/or professional experiences have prepared you for this role at California State University, San Bernardino (maximum 1,000 words).

Formal review of applications will begin **March 02, 2026** and continue until the position is filled.

If you are interested in this opportunity, we invite you to apply by using this CSU Recruit Hyperlink at:

https://secure.dc4.pageuppeople.com/apply/873/gateway/Default. aspx?c=apply&sJobIDs=554170&SourceTypeID=803&sLanguage=en-us&lApplicationSubSourceID=11243

Please Note: CSUSB is currently not sponsoring applicants for H-1B employment that are subject to the $100,000 fee established by the "Presidential Proclamation: Restriction on Entry of Certain Nonimmigrant Workers" issued on September 19, 2025. Applicants are responsible for determining the applicability of the fee.

Salary is commensurate with experience.

Anticiapted hiring annual salary range: $85,525 - $90,524

The appointment rank is Senior Assistant Librarian - 12 Month (Range 3) - $7,127 - $15,211

CSU Salary Schedule: https://www.calstate.edu/csu-system/careers/compensation/Pages/salary-schedule.aspx

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The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

California State University, San Bernardino is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status. This position adheres to CSU policies against Sex Discrimination, Sexual Harassment, and Sexual Violence, including Domestic Violence, Dating Violence, and Stalking. This requires completion of Sexual Violence Prevention Training within 6 months of assuming employment and on a two-year basis thereafter. (Executive Order 1096)

This position may be "Designated" under California State University's Conflict of Interest Code. This would require the filing of a Statement of Economic Interest on an annual basis and the completion of training within 6 months of assuming office and every 2 years thereafter. Visit the Human Resources Conflict of Interest webpage link for additional information:
https://www.csusb.edu/human-resources/current-employees/employee-relations/conflict-interest

Applications close:

To apply, please visit: https://careers.pageuppeople.com/873/sb/en-us/job/554170

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