Designer, Instructional

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Designer, Instructional Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

Austin Community College employees are required to maintain a domicile in the State of Texas while working for the college and throughout the duration of employment. - AR 4.0300.01

If you are a current Austin Community College employee, please click this link to apply through your Workday account.

Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:
Designer, Instructional

Job Description Summary:
To provide consultation, project management, and support services in instructional strategies, design, content creation, use of various communication modes (e.g., websites,

video, audio), assessment, and technology in the development of curricula for higher educational learning.

Job Description:

Description of Duties and Tasks

- Manages instructional projects and related collegewide strategic initiatives from conception through implementation.
- Consults with faculty on instructional design, strategies, and learning objectives; makes recommendations on enhancing instructional materials and deliveries to ensure students have an opportunity to interact and apply learning outcomes as well as increase the success and retention of students; assists in the development of course materials, assessment techniques, appropriate integration of instructional technologies, and best practices.
- Develops and maintains in-person and software-based learning modules for instructional or training purposes.
- Designs, develops, and delivers workshops and training to faculty in the use of instructional technologies and educational best practices; provides ongoing faculty training and support in technology tools and educational applications.
- Designs and produces learning materials in a variety of formats including print, graphics, audio, video, animation, and multimedia to support teaching, learning, and college information needs.
- Maintains database regarding instructional design projects as well as other related files and records.
- Provides assistance to faculty in technology tools and methods, use of instructional software, and effective uses of multimedia.
- Researches and makes recommendations on educational best practices, instructional resources, instructional technologies, and multimedia hardware/software to support teaching and learning addressing copyright concerns and ADA compliance issues.
- Facilitates curriculum development sessions, documents findings, and writes reports.
- Assures courses and projects meet Universal Design for Learning and Accessibility standards. Assist faculty in utilizing appropriate technologies to address learning accommodations.
- Collaborates with others to measure effectiveness of course design and student learning.
- Conducts needs assessments to identify faculty development needs related to teaching, and uses this data to inform the development of faculty programming and resources.

- Stays abreast of current research and best practices in evidence-based teaching practices. Develops and curates resources (e.g., guides, tutorials, exemplars) for faculty on learner-centered courses and instructional materials, including effective and ethical AI integration.

Knowledge

- Research methodologies and techniques.
- Processes and standards for planning and implementing instructional design and development and evaluation.
- Instructional technology media and materials development and implementation principles.
- Learning Theory.
- Instructional strategies, curriculum standards, and assessments.
- Occupational and competency analysis, methods, and procedures.
- Project management processes, methodologies, and techniques.
- Familiarity with integrating Artificial Intelligence (AI) into the instructional design process, courses, and curricula.

Skills

- Maintaining an established work schedule.
- Effectively using interpersonal and communications skills, including active listening skills.
- Effectively using organizational and planning skills.
- Maintaining confidentiality of work-related information and materials.
- Establishing and maintaining effective working relationships.
- Project management and efficient use of resources.
- Researching and analyzing complex information.
- Make recommendations that impact the budget.
- Managing competing project outcomes, setting and meeting project deadlines.
- Public speaking and facilitation skills

Technology Skills

- Use a variety of spreadsheet, word processing, database, and presentation software.
- Use webpage editors, graphic software, and basic HTML.

Required Work Experience

Two years related work experience.

Required Education

Master's degree in Instructional Design, Instructional Technology, Education, or related field

Preferred Education

Doctorate in Instructional Design, Instructional Technology, Education, or related field.

Other Preferred Qualifications

- Higher education experience
- Use a variety of software such as Adobe Dreamweaver CC, Photoshop, Captivate, Camtasia, Articulate 360, and Illustrator among others.
- Use webpage editors (Google Sites, Wordpress, and Adobe Web development tools), graphic software, and CSS.
- Use course management tools such as Blackboard and learning tools such as Respondus and Soft Chalk.
- Experience with web conferencing tools such a Google Hangouts, Zoom and Adobe Connect.

Physical Requirements

- Work is performed in a standard office or similar environment.
- Subject to standing, walking, sitting, bending, reaching, pushing, and pulling.
- Occasional lifting of objects up to 10 pounds.

Safety

Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

Salary Range (PG 123)

$66,544 - $83,179

Number of Openings:
1

Job Posting Close Date:
February 13, 2026

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Highland-Business-Center/Designer--Instructiona l_R-8917

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