Clinical Programs Coordinator III - Pediatric Endocrinology

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Type: Full-Time
Salary: $75,000 - $85,000 per year
Posted: 35 days ago
Application Due: 02/23/2026
Category: Health and Medical Services
Clinical Programs Coordinator III - Pediatric Endocrinology

Job No: 538706
Work Type: Full Time
Location: Main Campus (Gainesville, FL)
Categories: Health Care Administration/Support
Department: 29090900 - MD-PEDS-ENDOCRINOLOGY

Job Description

Classification Title:

Clinical Programs Coordinator III

Job Description:

The University of Florida is seeking a highly motivated and experienced professional to serve as the Regional Outreach Lead for the Diabetes STEPS Program, a University of Florida Diabetes Institute initiative. The Diabetes STEPS Program seeks to increase screening for type 1 diabetes throughout the state, increase awareness of the disease and education among practicing endocrinologists and improve the health of Floridians with type 1 diabetes and their families utilizing the following programmatic pillars:

1. Population Screening and Outreach - statewide early detection and prevention of diabetes.

2. AI-Enabled, CGM-Informed Personalized Diabetes Education and Management - technology-driven diabetes care and education leveraging continuous glucose monitoring (CGM) and artificial intelligence (AI).

3. Diabetes Tissue Biobanking and Fundamental Research - building infrastructure for translational research and discovery.

They will coordinate and implement statewide outreach and engagement activities, work with healthcare networks, clinics, community providers, and diabetes care professionals to expand access to research and clinical screening opportunities, with the ultimate goal of improving early

detection, education, and management of type 1 diabetes (T1D) across Florida.

This high-level Clinical Programs Coordinator III will serve as a liaison between the University of Florida, community healthcare partners, and state stakeholders. The position requires expertise in program coordination, health education, clinical outreach, and partnership development.

Program Outreach and Coordination

- Plan, develop, and implement outreach strategies for engaging healthcare networks, clinics, and community providers across assigned regions in Florida.
- Manage regional coordinators, OPS coordinators and other staff in various clinics around the state.
- Coordinate screening and education events in collaboration with healthcare professionals, community organizations, and advocacy groups.
- Build and maintain strong relationships with health systems, clinics, and providers to promote program participation.
- Identify opportunities to integrate research and clinical screening into existing care pathways.

Education and Engagement

- Deliver educational presentations and materials to healthcare professionals and community groups about type 1 diabetes risk, screening, and research opportunities.
- Serve as a resource for evidence-based information on diabetes screening and management.
- Develop culturally appropriate outreach materials in collaboration with the program's communications team.

Partnership and Liaison Activities

- Act as the primary point of contact for regional stakeholders, including clinics, providers, and health networks.
- Facilitate collaboration between UF faculty/staff and community healthcare partners to support program goals.
- Represent the Diabetes STEPS program at professional meetings, community events, and statewide conferences.

Program Support, Data, and Reporting

- Track outreach activities, partnerships, and program participation.
- Assist in collecting, maintaining, and reporting metrics to evaluate program reach and effectiveness.
- Provide feedback and recommendations to program leadership for continuous improvement.

Expected Salary:
$75,000 - $85,000 annually; commensurate within this range based on qualifications and experience.

Minimum Requirements:

Bachelor's degree in an appropriate area and four years of relevant experience.

Preferred Qualifications:

- Master's degree in public health, health administration, nursing, social work, education, or a related field; or a bachelor's degree with equivalent experience in outreach or program coordination.
- Three (3) years of experience in health education, outreach, clinical program coordination, or related roles.
- Strong communication, presentation, and organizational skills.
- Demonstrated ability to build and sustain partnerships with various healthcare professionals and community stakeholders.
- Licensed healthcare professional (e.g., RN, APRN, dietitian) or Master of Public Health (MPH) strongly preferred.
- Experience working in diabetes education, endocrinology, or chronic disease management.
- Familiarity with healthcare systems, clinical practice workflows, and community health programs.
- Bilingual skills (English/Spanish or English/Creole) a plus.
- Familiarity with continuous glucose monitoring (CGM), health technology applications, or artificial intelligence in healthcare.

Special Instructions to Applicants:
This is a time-limited position.

Normal work hours are Monday through Friday, 8:00 a.m. to 5:00 p.m.; position will require 50% travel to different locations in the state of Florida to support programmatic objectives and support project staff.

To be considered for this position, please upload your cover letter or letter of interest, resume, and a list of professional references.

Application must be submitted by 11:55 p.m. (ET) of the posting end date.

Health Assessment Required:
Yes

Applications Close: 23 February 2026

To apply, visit https://explore.jobs.ufl.edu/en-us/job/538706

Our Commitment:
The University of Florida is an Equal Employment Opportunity Employer.

Hiring is contingent on eligibility to work in the U.S. The University of Florida is a public institution and is subject to all requirements under Florida Sunshine and Public Record laws. If an accommodation due to a disability is needed to apply for this position, please call 352-392- 2477 or the Florida Relay System at 800-955-8771 (TDD) or visit Accessibility at UF.

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