Emerging Technologies Librarian

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Type: Full-Time
Salary: $73,000 - $80,000 per year
Posted: 1 day ago
Category: Libraries

About the University:

Manhattan University is nestled in the historic neighborhood or Riverdale, close to dozens of restaurants and shops as well as Van Cortlandt Park, and is only 35 minutes from midtown Manhattan. Manhattan University is nationally ranked and offers degree programs in the arts, business, education, engineering, and science. The University has approximately 3,000 full and part-time undergraduate and graduate students enrolled in over 50 fields of study. It is committed to excellence in teaching a diverse student body and preparing students for successful careers and fulfilling lives. We are committed to creating an inclusive environment where all employees and faculty members can thrive personally and professionally.

Position Description

Manhattan University, seeks an innovative and collaborative Emerging Technologies Librarian to lead efforts in the O'Malley Library to design and implement resources, tools, and workflows that support effective and ethical AI use and integration in research and instruction. This is a full-time, administrative position reporting to the Director of Public Service. The Emerging Technologies Librarian will work closely with library colleagues and campus partners on projects and initiatives involving transformative technologies, ensuring the library stays at the forefront of emerging trends and innovations. This role blends traditional academic librarianship with expertise in AI tools, data literacy, and scholarly communication.

The Emerging Technologies Librarian will serve as the subject specialist for the departments of the O'Malley School of Business (Accounting, Business Analytics, CIS and Law; Economics and Finance; Management and Marketing). This position plays a key role in advancing student success, faculty research, and experiential learning through instruction, research consultation, and strategic collection development.

We encourage all interested applicants with a master's degree in library or information sciences to apply even if they do not meet all qualifications. To apply, please review the full position description, complete an application, and submit a cover letter and CV with names and contact information for three references in the Manhattan University portal.

Applications will be accepted until the position is filled. Priority will be given to applications received before April 15, 2026.
This is a full-time, in person on campus non - remote 12-month position.

Job Responsibilities

- Provide research, instructional, and consultation services related to AI tools, machine learning applications, and generative AI in academic contexts.
- Collaborate with faculty to integrate AI into teaching, learning, and research workflows.
- Advise on responsible use of AI in scholarship, citation practices, data management, and academic integrity.
- Partner with campus units (ITS, Center for Academic Success, etc.) to support institution-wide AI initiatives.
- Serve as the library liaison to business-related departments (e.g., management, finance, accounting, marketing, economics, entrepreneurship).
- Develop and maintain subject-specific research guides, provide course-related instruction and instructional materials.
- Support the use of business databases, company and industry research tools, and market data resources.
- Assist students with data discovery, analysis, and ethical use of business information.
- Participate in professional service, assessment, and ongoing program development within the library.

Requirements

- Master's degree in library and information science (MLIS/MLS) from an ALA-accredited program (or equivalent).
- Demonstrated knowledge of or strong interest in artificial intelligence, machine learning, or generative AI in academic settings.
- Experience providing instruction, research support, or user-centered services in an academic or research library.
- Excellent communication, collaboration, and teaching skills.
- Commitment to equity, accessibility, and ethical information practices.
- Experience or coursework related to business research, economics, or data-intensive disciplines.
- Familiarity with business information sources such as company, industry, financial, and market research tools.

Preferred Qualifications

- Experience using or supporting AI tools for research, teaching, or scholarly communication.
- Background in data literacy, digital scholarship, or instructional technology.
- Familiarity with copyright, licensing, and intellectual property issues related to AI.
- Evidence of professional engagement or scholarly activity.
- Demonstrated experience supporting business disciplines in an academic setting.
- Knowledge of copyright, licensing, and data ethics in business research.
- Additional degree or coursework in a related field.

Manhattan University is an E-Verify employer.

Founded in 1853, Manhattan University is an independent Catholic Lasallian institution located in Riverdale, NY that embraces students of all faiths, cultures, and traditions. The mission of the University is to provide a dynamic student-centered educational experience that prepares graduates for lives of personal development, professional success, civic engagement, and service to their fellow human beings. We expect our faculty, administration, and staff to be knowledgeable about our mission and to make a positive contribution to the mission.

Manhattan University provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to age, race, creed, color, sexual orientation, military status, sex, disability, marital status, partnership status, pregnancy, caregiver status, domestic violence victim status, gender identity or expression, arrest or conviction record, criminal history, credit history, national origin, alienage or citizenship status, unemployment status and salary history. Manhattan University values and celebrates diversity and is committed to providing an inclusive environment for all employees. All interested, qualified persons are encouraged to apply.

Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice. Manhattan University is committed to ensuring equal access to its educational programs and employment opportunities without regard to race, color, creed, religion, ethnicity, national origin, sex/gender identity/expression, sexual orientation, marital/partnership status, disability, age, citizenship status, veteran status, predisposing genetic characteristics, caregiver status, credit history, arrest/conviction record, unemployment status, status as a victim of domestic violence, sexual violence, or stalking, or any other legally protected status. This policy adheres to the requirements of Title Seven, the Civil Rights Act of 1964, and Federal Executive Orders 11246 and 11375, and seeks to implement the objective and methods set forth in the Department of Labor. Americans with Disabilities Act of 1990 Section 504 of the Rehabilitation Act. Equal opportunity can only be

achieved through demonstrated cooperation from all members of the Manhattan University Community. We as a University Community must always demonstrate sensitivity and respect for our co-workers, colleagues, students, visitors and alumni...of diverse cultural background. All employees are expected to make every reasonable effort to carry out the Affirmative Action plans of the University. Historically, Manhattan University was founded by the Christian Brothers. Due to the significant shortage of Christian Brothers, Manhattan University gives special consideration to qualified Christian Brothers when filling vacant positions.

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