Head, Librarian for AI, Digital Initiatives, and Scholarship

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Type: Full-Time
Salary: $70,000 - $75,000 per year
Posted: 3 days ago
Application Due: Open Until Filled
Category: Library and Information Science; +1 Libraries

Head, Librarian for AI, Digital Initiatives, and Scholarship Position Summary

The Librarian for Digital Initiatives, AI, and Scholarship serves as a key bridge between traditional research practices and evolving digital methods, helping position the Library as a hub for interdisciplinary inquiry, experimentation, and scholarly innovation. Leads and advances the Library's digital services, with a focus on knowledge design, data-informed research, and the responsible integration of artificial intelligence across the research and teaching lifecycle. This position collaborates closely with faculty, students, and campus partners to design, support, and sustain innovative digital projects while ensuring ethical, inclusive, and pedagogically grounded use of emerging technologies.

Core Responsibilities Digital Scholarship & Cultural Analytics

- Lead and support computational cultural initiatives, including text analysis, digital exhibits, spatial humanities, digital archives, and multimodal scholarship.
- Consult with faculty and students on project design, tool selection, workflows, metadata, copyright, and sustainability.
- Support digital publishing platforms (e.g., Omeka, Scalar, Pressbooks, Reclaim, or comparable tools).
- Partner with Special Collections and Archives to develop digitally enhanced research projects using primary sources.

Artificial Intelligence in Research & Teaching

- In coordination with other members of the Instructional Technology team, develop and lead workshops, guides, and training that foster AI literacy and encourage the thoughtful and responsible integration of AI tools into research design and academic writing.
- Support the ethical and effective use of AI tools across the research lifecycle, including discovery, analysis, writing, data visualization, and digital creation.
- Provide guidance on responsible AI use, including transparency, attribution, bias, copyright, and academic integrity.

- Collaborate with faculty to integrate AI-informed research methods into coursework and assignments.
- Stay current with emerging AI technologies relevant to libraries, scholarship, and pedagogy, and evaluate their applicability.

Instruction & Consultation

- Develop learning materials, tutorials, and documentation that support scalable and inclusive access to digital scholarship tools.
- Collaborate with subject librarians to embed digital and AI literacies into the curriculum.

Digital Infrastructure & Project Development

- Participate in the selection, implementation, and assessment of digital platforms, tools, and services supporting scholarship.
- Contribute to project planning, grant development, and external funding opportunities related to digital scholarship and digital humanities.
- Advocate for sustainable, accessible, and interoperable digital infrastructure.

Collaboration & Campus Engagement

- Work closely with partners across campus, including University Technology, Instructional Design, and Academic Divisions
- Lead the Technology Fellows project, providing supervision and mentoring of a team (5-8) student workers who provide support for digital tools in the classroom.
- Participate in library-wide planning related to digital strategy, emerging technologies, and research support services.
- Contribute to professional service, assessment, and ongoing program development.
- Other duties as assigned.

Required Qualifications

- Master’s degree in Library and Information Science (ALA-accredited) or equivalent terminal degree in a relevant field.
- Demonstrated experience engaging with evolving AI tools and to support faculty and students in thoughtful, ethical adoption.
- Demonstrated experience supporting digital scholarship, Digital Humanities, or related digital research initiatives.
- Experience providing instruction, consultations, or workshops in an academic setting.
- Strong collaborative, communication, and project management skills.

Preferred Qualifications

- Working knowledge of AI platforms and concepts (such as vibe coding and bot construction) as they apply to academic research, teaching, or libraries.
- Knowledge of program languages (e.g. Python, R) and frameworks such as scikit-learn, Hugging Face, TensorFlow).
- Experience working with Special Collections, archives, or primary source materials in digital contexts.
- Knowledge of copyright, intellectual property, and ethical considerations in digital and AI-enabled scholarship.
- Experience with Digital Humanities or cultural analytic tools such as text mining, data visualization, GIS, digital exhibits, computational analysis, Photogrammetry, Storymaps, Deepfakes, podcasting, image analysis, Timelinejs, Zotero, wikipedia, photoshop/gimp/inkscape, omeka, github, srt files, audacity, R, text analysis, python, and open refine.
- Ability to contribute to a DH curriculum
- Experience collaborating with instructional/learning designers

The first round of applications will be reviewed on April 13, 2026, and continue until the position is filled.
To enrich education through diversity, Drew University is an Affirmative Action/Equal Opportunity Employer.

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